

Administering One-to-One Measures

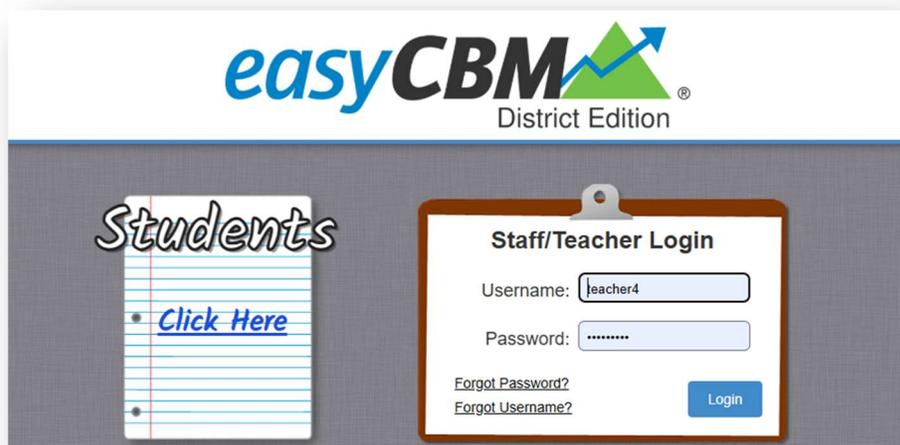
One-to-one measures are fluency assessments administered individually by a teacher to a student. During these assessments, the student reads from a **paper copy** while the teacher listens and tracks their reading accuracy.

- Kindergarten & Grade 1 students will complete three one-to-one measures each benchmarking season (Fall, Winter, and Spring).
- For Grades 2 and up, students will complete one one-to-one benchmark assessment each benchmarking season.

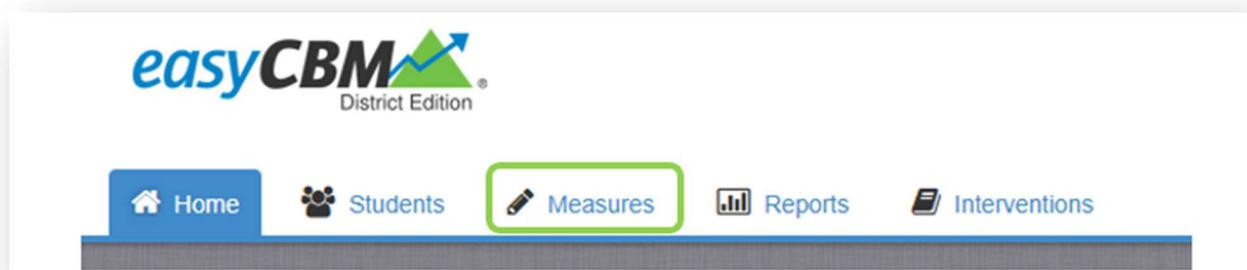
How to Administer Fluency Measures in easyCBM

1. Log In

- Log in to **easyCBM**.



2. Navigate to Measures

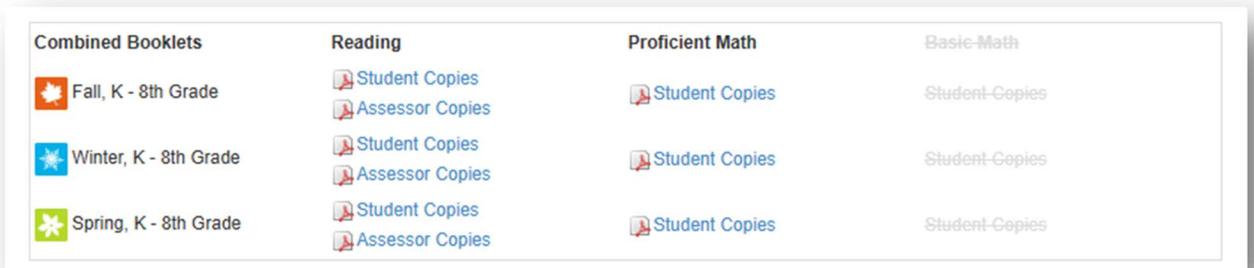


- Go to the **Measures** section.
- During the benchmark window, the **Benchmark** tab will appear first automatically.



3. Print Materials

- From the Benchmark tab, **print the teacher copy** of the fluency passage.
- **Print the student copy** for the learner.



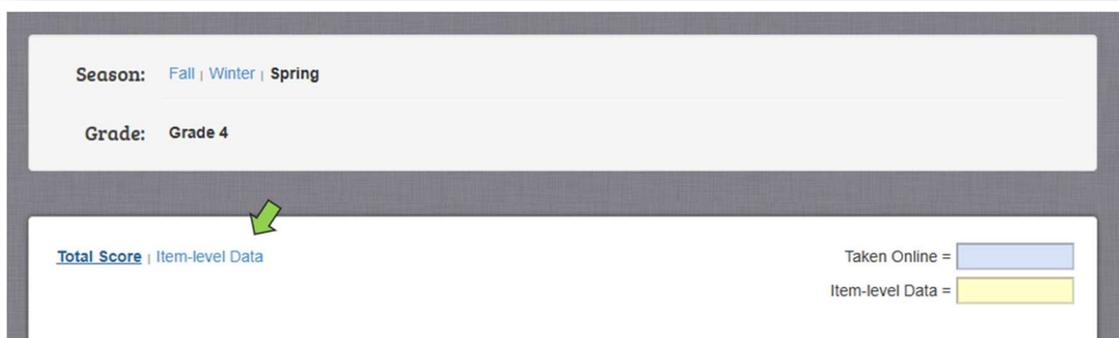
4. Open the Score Entry Screen

- Select the **season** (Fall, Winter, Spring) and click **Enter Scores**.



5. Start the Assessment

- Click the **Item-Level Data** to begin.



Season: [Fall](#) | [Winter](#) | [Spring](#)

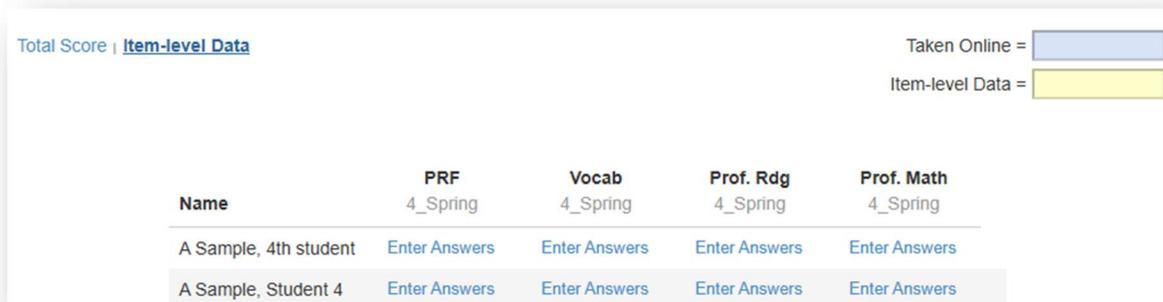
Grade: [Grade 4](#)

[Total Score](#) | [Item-level Data](#)

Taken Online =

Item-level Data =

- Click **ENTER ANSWERS** to open the fluency timing screen then **Passage Text**.

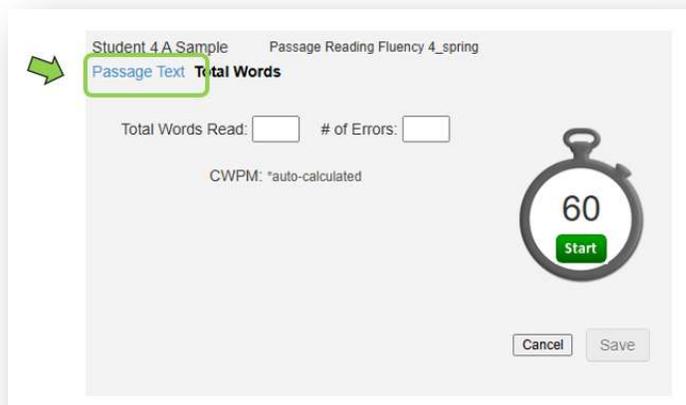


Total Score | [Item-level Data](#)

Taken Online =

Item-level Data =

Name	PRF 4_Spring	Vocab 4_Spring	Prof. Rdg 4_Spring	Prof. Math 4_Spring
A Sample, 4th student	Enter Answers	Enter Answers	Enter Answers	Enter Answers
A Sample, Student 4	Enter Answers	Enter Answers	Enter Answers	Enter Answers



Student 4 A Sample Passage Reading Fluency 4_spring

[Passage Text](#) [Total Words](#)

Total Words Read: # of Errors:

CWPM: *auto-calculated

60
Start

Cancel Save

6. Record Results

- As the student reads, use your teacher copy to track errors.
- Enter the score **in real time** directly into the online system.

Student 4 A Sample Passage Reading Fluency 4_spring

Passage Text Total Words

The dog walked down the street until he was good and tired. He looked for a place to rest. He was hungry and thirsty. He had been struggling since he escaped his owner's fence. Just as he was about to give up, a nice lady walked up to him and said, "Do you need help, good boy?" He wagged his tail rapidly as she grabbed his collar and read his name: "Sully."

Mark

 Incorrect

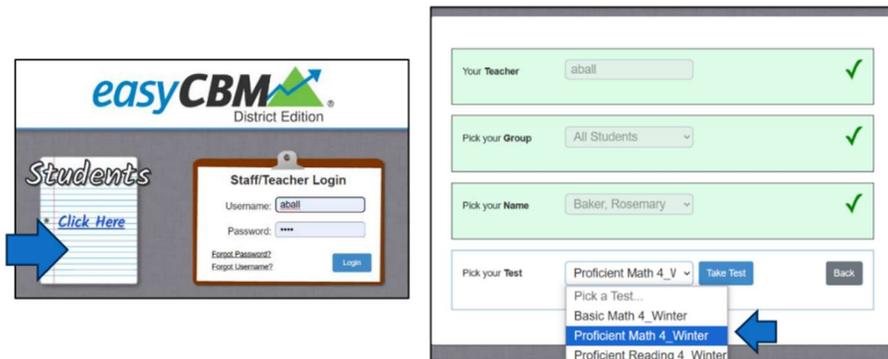
 Last Word


60
Start

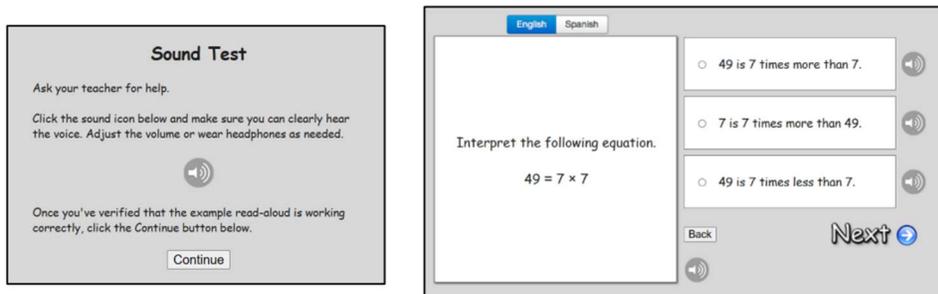
Cancel Save

Administering Online Benchmarks

Students access all online benchmark tests from the students' login screen by entering their teacher's username, selecting the "All Students" group and their name from the dropdown, and then selecting the assigned benchmark and Take Test.



Once they are in, they will see a sound icon explaining that they can select this icon to have questions with text to be read aloud.



Things to consider:

1. The test is not timed; therefore, it's a good idea to tell the students the maximum time they will have to complete it.
2. Students must complete every question and exit otherwise, they will not have a score.
3. All benchmarks must be completed within the time frame set by the administrator. Best practice recommends that testing windows not be reopened once closed for any makeups.
4. If students are going to be allowed to exit the test before completion, they simply need to select the easy CBM logo at the top of the page. Once a student logs back in the test will pick up right where they left off.

Reports

The Benchmark Score Report displays raw scores and percentile ranks for a single benchmark assessment (Fall, Winter, or Spring) for a group of students in the same grade. The report also includes risk ratings, which indicate students' risk levels based on percentile scores, as well as progress monitoring suggestions based on their performance on individual measures.

To view the Benchmark Score Report, click on the Reports tab. The Benchmark Scores Report is the default view, and from there, you can select different subjects, seasons, and grades.

You can sort the report by individual column in either ascending or descending order by clicking on the column header (e.g., 'Risk'). You can also compare scores on a single measure across all three benchmark seasons (Fall, Winter, and Spring) by clicking on the Compare link for that measure (e.g., 'Compare PRF').

Students		Compare PRF		Compare VOCAB		Compare PROF RDG		Export CSV	
	Student Name	PRF	VOCAB	PROF RDG	Risk	Suggested Progress Monitoring			
1	Baker, Bill	84th 125	58th 16	98th 17	Low				
2	Brown, Bella	25th 58	33rd 13	11th 5	High	Every 2 weeks with Passage Reading Fluency			
3	Doe, John	62nd 95	29th 12	11th 5	Some	Monthly with Vocabulary			
4	Hill, Bob	41st 75	48th 15	33rd 8	Low				

Access Group Reports by going to the Reports tab, selecting the Groups page, and clicking on the name of the group you wish to examine. You will then see a table indicating which test forms have been administered to that group, the number of students in that group who have received each test form, and their average score on that form. If student data are collected over multiple school years, you may select which data (last year, this year, or all years) are included. The following figure shows a sample Group Report

Groups			
	Group Name	Student Count	Data Export
1	After School Program	5	Export CSV
2	All Students	25	Export CSV

CBMs			
<input type="radio"/> This Year <input type="radio"/> Last Year <input checked="" type="radio"/> All Data			
	CBM Name	Tests Complete	Avg Scores
1	Basic Math 1_Fall Basic Math	5	28 / 45 (62%)
2	Basic Math 1_Spring Basic Math	5	32 / 45 (71%)
3	Basic Math 1_Winter Basic Math	5	30 / 45 (67%)
4	Basic Math 2_Fall Basic Math	5	28 / 45 (62%)
5	Basic Math 2_Spring Basic Math	5	32 / 45 (71%)