Clever Integration with easyCBM
New easyCBM User

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Overview

The district version of easyCBM with Riverside Insights has partnered with Clever to make rostering easier. This guide contains important information about the setup process and steps for logging in.

IMPORTANT: Setting up a Clever integration requires a conversation with Riverside Insights Data Integration Team.

Setup Process

1. Make sure your district is set up with Clever. If your district does not yet have a Clever account, you can get started by navigating to https://clever.com/signup.

 2. If your district is already using Clever, you can add easyCBM by following these steps:

- Log into your Clever Dashboard and select Applications > Add Applications from the left navigation.
- Search for easyCBM
- When you request a connection with the application, you will also be asked if you would like to request a custom Launch Date. The Launch Date is the first day users can access the application through Clever.
  - Once you have made your selections, click Request.
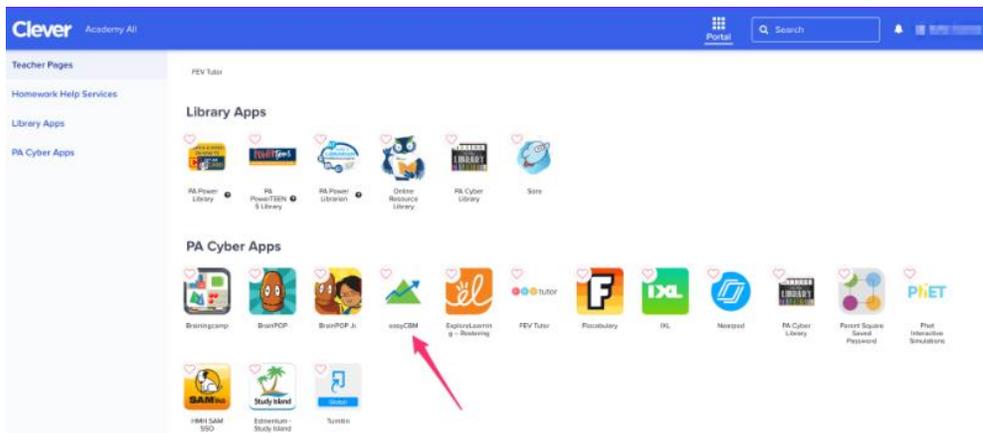
3. These requests will create a notice to easyCBM, ~~who will schedule an implementation call with you.~~ The timing of these requests will be based on current volume ~~and having a conversation with easyCBM to develop your plan.~~

4. ~~During the meeting with the district and easyCBM, the following will occur:~~

   o ~~easyCBM will enable Clever integration for the district~~
   o ~~easyCBM starts Clever sync (usually takes about 40 minutes)~~
   o District recreates any teacher groups, if needed
   o District has a few users login to confirm that they can obtain access
   o [Clever support](#) can also help with this process.

Please note that some districts choose to use a Portal that is not Clever's Portal. The district can still use Clever rostering and SSO with their own Portal, they just need to copy the [Instant Login Link](#) that is created by Clever into their Portal so that SSO is supported once the connection is established between the district and the application. A unique login link would be generated, and the district can place that link wherever they'd like. Clever rostering would be running in the background to make sure data is flowing between the district and easyCBM.

Recommended Sharing Rules

For more information on sharing data with applications, please see: [How do I set my sharing permissions for applications?](#)

EasyCBM recommends sharing only the grades, classes, and users at the school sites that will be using the program. This can include grades K-8 and specific subjects like reading or math. You can find more information about setting up sharing rules in [this guide.](#)

easyCBM supports co-teachers, aids, or interventionists who may not be currently in Clever to use easyCBM. These staff will need to [be set up in Clever](#) by a system administrator and cannot be set up by individual teachers.
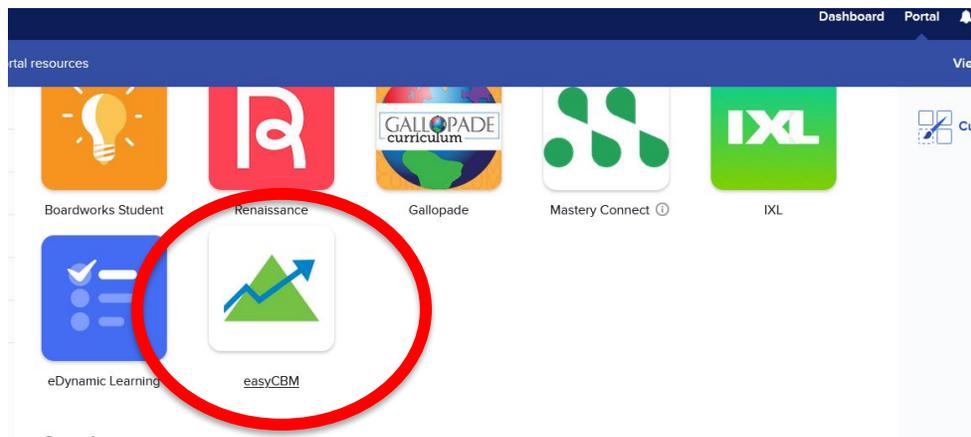
In Clever, data quality issues will be represented as "data warnings" or "data errors". For more information on resolving data quality issues, please review [this article.](#)
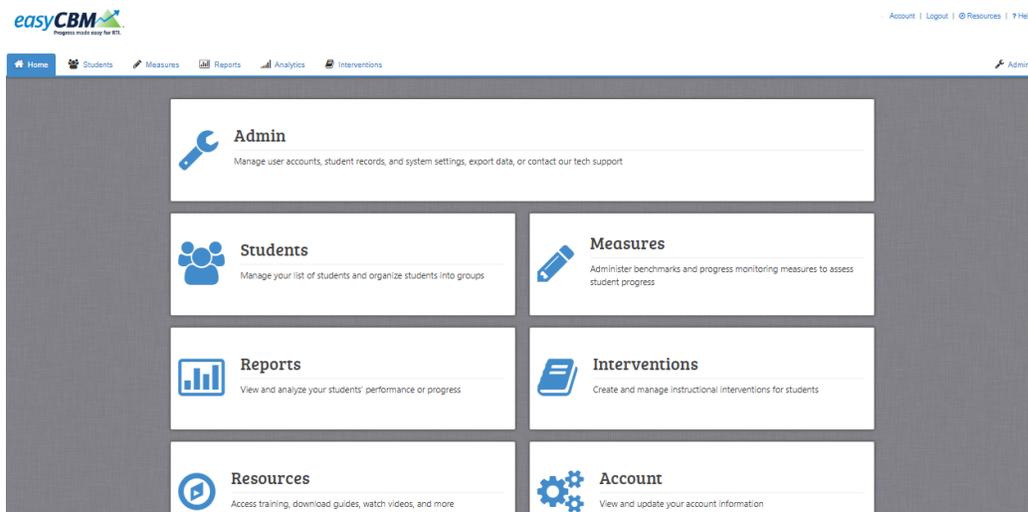
Logging in to easyCBM through Clever

1. Login to Clever
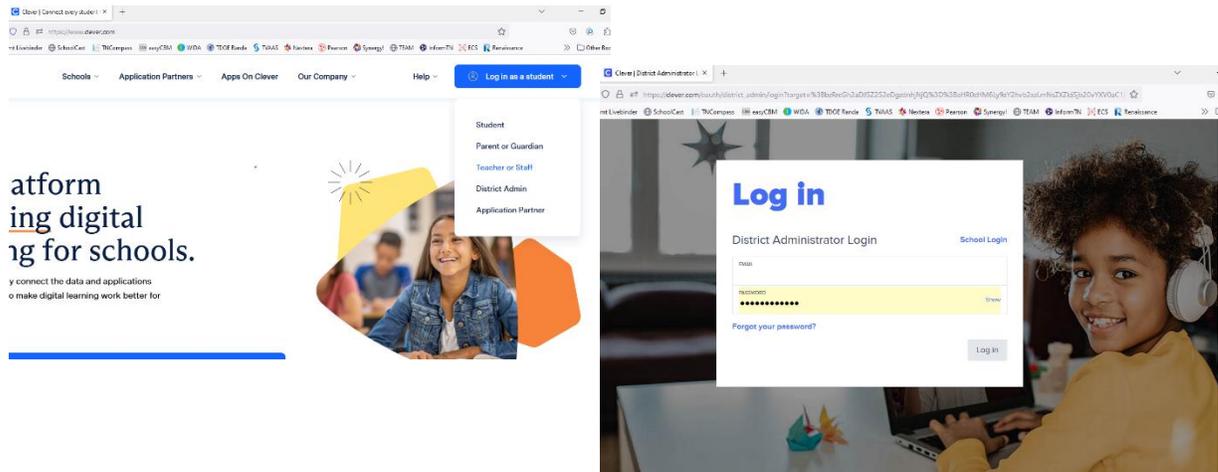
2. Choose the portal to view apps and choose the easyCBM app!

3. You should now be logged into your easyCBM homepage.

Frequently Asked Questions

Why is a student or teacher missing from easyCBM?
Please check to see if this user meets the following requirements:

- Student or teacher is present in your SIS data
- Student or teacher is present in our Clever data and shared with easyCBM

If the user is missing from your Clever data, but in your SIS, please contact Clever Support.

Why does my administrator not have access to easyCBM?
For an administrator to have access to easyCBM, you need to be sure they are listed as staff in Clever when you look at sharing. If they are not in Clever, you need to manually add them in. If they are not in easyCBM you can still manually create a new account. Here is information from Clever on using Clever Custom Data to create a staff account. You can create the staff account using the same ID as the existing teacher account so the teacher and staff accounts are linked.

Who should I ask for help?

If the issue is related to data within Clever or data coming from Clever, please contact Clever Support.

If the issue is related to functionality within easyCBM, please contact CleverSupport@service.riversideinsights.com or Riverside Insights Tech Support, techsupport@service.riversideinsights.com.